

Great Blakenham Parish Council

Members of Great Blakenham Parish Council are hereby summoned to attend the Parish Council meeting to be held on Wednesday 12 October 2016 at 7.00pm at the Parish Rooms, Stowmarket Road, Great Blakenham. Members of the Public and the Press are invited to attend.

AGENDA

1. Apologies for absence.
2. Declarations of pecuniary and non-pecuniary interests
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.
3. Co-optation of parish councillors / to sign declaration of acceptance.

4. Public Forum
Speaker – Emma Harman on Preschool provision in Great Blakenham
 - a. To receive report from County Councillor
 - b. To receive report from District Councillor
 - c. To receive questions from members of the public (allow 15 minutes).

5. To approve the minutes from the meeting held on 14 September 2016.
6. To note matters arising from minutes of meeting on 14 September 2016.
7. Planning
 - b. To note any planning determinations
 - c. Any other planning matters for information only.
8. Governance
 - a. To note External Audit opinion for year ending 31 March 2016 and consider acceptance of Annual Return.
 - b. To consider action plan to address issues arising from the External Audit Report.
 - c. To note change in provision of One Suffolk website hosting and consider potential alternative hosting providers.
 - d. To consider the provision of a telephone and telephone number for Parish Clerk, and the associated cost of any equipment and service contract.
 - e. To consider costs for purchase of printer and Computer Screen for Parish Clerk.
 - f. To consider cost of Suffolk Association of Local Councils payroll service.
 - g. To note revised Asset Register following inspection of parish and consider extent of insurance policy.
9. Churchyard and Cemetery
 - a. To consider adoption of Cemetery Management Policies; internment form, cemetery regulations, cemetery fees, and any supporting documentation.
 - b. To consider any correspondence relating to the extension of the cemetery.
 - c. To consider quotations for the repairs to the Cemetery gates.
10. Village Maintenance
 - a. To note Orbit Housing offer to fund purchase of dog litter bins and consider Parish Council funding for emptying.
 - b. To consider any costs in relation to Street Caretakers work load being extended to include village signs.
11. To consider the response to the draft one year lease for the allotments.

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12. To receive Reports from Councillors assigned to the following:

- a. S.A.L.C.
- b. Village Hall management committee
- c. Viridor liaison committee
- d. Churchyard/cemetery
- e. Allotments
- f. Parish liaison (including Claydon, Barham and Great Blakenham Planning Group)
- g. Sita liaison group meetings

In addition, to consider offer from Sackers Waste Management Service for the Parish Council to visit their site.

13. Finance

a. To consider making the following payments:

Payee	Item	Amount
BDO	External Audit year ending 31 March 2016	£240.00 inc VAT
Great Blakenham Parish Room	Meeting Room Hire	£20.00
Steve Plume	Purchase of Office for Mac software for the Parish Council laptop.	£106.98

b. To note the Council's current financial statement.

14. Correspondence

To note the following items of correspondence and form a response where appropriate

Date	From	Item
30.09.2016	Mid Suffolk District Council	Town and Parish newsletter September edition
29.09.2016	Suffolk Association of Local Councils	LAIS 1393 Precept Consultation
22.09.2016	Suffolk Association of Local Councils	AGM Invitation

15. Date of next meeting and agenda items for inclusion.

Janet Gobey

Parish Clerk – Great Blakenham Parish Council

Date: 5 October 2016.