

Great Blakenham Parish Council

Members of Great Blakenham Parish Council are hereby summoned to attend the Parish Council meeting to be held on Wednesday 14 September 2016 at 7.30pm at the Parish Rooms, Stowmarket Road, Great Blakenham. Members of the Public and the Press are invited to attend.

AGENDA

1. Apologies for absence.
2. Declarations of pecuniary and non-pecuniary interests
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.
3. Co-option of parish councillors / to sign declaration of acceptance.
4. Public Forum
 - a. To receive report from County Councillor
 - b. To receive report from District Councillor
 - d. To receive questions from members of the public (allow 15 minutes).
5. To approve the minutes from the meeting held on 10 August 2016.
6. To note matters arising from minutes of meeting on 10 August 2016.
7. Planning
 - b. To note any planning determinations
 - c. Any other planning matters for information only.
 - d. To put forward name suggestions for two new roads for the 23 new dwellings at Land Off Chalk Hill Rise
8. Governance
 - a. To note any correspondence from External Auditor on submission of Annual Return
 - b. To consider the provision of a telephone and telephone number for Parish Clerk, and the associated cost of any equipment and service contract.
 - c. To consider the cost of purchasing a printer, software, mouse and monitor for clerk.
 - d. To consider Councillor's requests for Training and agree appropriate expenditure.
 - e. To agree, if necessary, to extend the current service agreement for Clerking Services from Suffolk Association of Local Councils for the month of October.
 - f. To note revised Asset Register following inspection of parish and consider extent of insurance policy.
 - g. To consider adoption of revised Standing Orders
 - h. To consider adoption of Financial Regulations
 - i. To consider adoption of Financial Risk Assessment and the extent of the Parish Council's risk register.
 - j. To consider development of the Parish Council's social media interaction
 - k. To consider Parish Council Meeting start time, frequency, and calendar for remainder of 2016 and for 2017.
9. Churchyard and Cemetery
 - a. To consider quotation for tree works to reduce height of two trees in corner of cemetery
 - b. To consider the cost of repairs to the cemetery gates.
 - c. To consider land agent's valuation for parcel of land to extend cemetery and way to proceed.
10. Village Maintenance
 - a. To consider cleaning and maintenance of village sign and street names and any related costs.
 - b. To consider the purchase of dog litter bins and their location within the village.

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11. To receive Reports from Councillors assigned to the following:

- a. S.A.L.C.
- b. Village hall management committee
- c. Viridor liaison committee
- d. Churchyard/cemetery
- e. Allotments
- f. Parish liaison (including Claydon, Barham and Great Blakenham Planning Group)
- g. Sita liaison group meetings

12. Finance

a. To consider making the following payments:

Payee	Item	Amount
Suffolk Association of Local Councils	Training - Leadership Skills Course	£120.00 inc VAT
Great Blakenham Parish Room	Meeting Room Hire	£10.00
Community Action Suffolk	Annual Insurance Premium	£265.42

b. To note the Council's current financial statement.

13. Correspondence

To note the following items of correspondence and form a response where appropriate

Date	From	Item
16.08.2016	Suffolk Police	PCSO report for June and July

14. Consultations

To consider a response to the following consultations:

From	Consultation Details
Department for Transport	Order under section 247 of the above Act to authorise the stopping up of an eastern part width of Bramford Road, comprising highway verge, at Great Blakenham. If made, the Order would authorise the stopping up only to enable development as permitted by Mid Suffolk District Council, under reference 3310/14.

15. Date of next meeting and agenda items for inclusion.

16. Pursuant to the Public Bodies Admission to Meetings Act 1960, the meeting will be closed to the public and press to consider confidential items relating to the employment of a Parish Clerk/RFO and the costs of training and development of successful candidate.

Sarah Foote,

Locum Clerk. Suffolk Association of Local Councils Clerking Service Date 6th September 2016

Great Blakenham Parish Council - Agenda 14 September 2016.

Email: pc@greatblakenham.suffolk.gov.uk