

GREAT BLAKENHAM PARISH COUNCIL MEETING

Members of the public and the press are invited to attend the Parish Council meeting to be held on Wednesday 8th March 2017 at the Parish Room, Stowmarket Road, Great Blakenham at 7.00pm.

AGENDA

1. To receive and approve any apologies for absence.
2. Declaration of any pecuniary and non-pecuniary interests.
 - a. Councillors declaration of interest appropriate to any item on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest (if any).
 - c. To grant any requests for dispensations as appropriate.

3. Public Forum

- a. To receive report from County Councillor
 - b. To receive reports from District Councillors
 - c. To receive questions from members of the public (allow 15 minutes).
4. To approve the Minutes of the Meeting held on 8th February 2017.
 5. To note the Clerk's update from previous Meetings.

6. Planning

- a. To consider the following planning applications:

0749/17	Location: Herb Cottage, Mill Lane, Great Blakenham IP6 0NJ	Proposal: Renovation of brick barn including replacing roof structure. Rebuilding of old brick walls. Lean to removed and new lighter weight timber structure erected to replace it.
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- b. To note any planning determinations.

0164/17	48 Chapel Lane, Great Blakenham IP6 0JZ. Proposal: Erection of 1.5 storey rear extension	Approved.
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- c. Any other planning matters for information only.
None

7. Governance

- a. To consider the payment of an annual allowance for the Chairman.
- b. To approve the Asset Register
- c. To approve the Risk Assessments
- d. To approve the Standing Orders
- e. To approve the Financial regulations
- f. To note the Clerk's extra hours.
- g. To resolve that the Chairman and Deputy Chairman are responsible for the management of the Clerk and will report back to the full Council as required.

8. Churchyard and Cemetery.

- a. To approve the Cemetery Management Policies – internment form, cemetery regulations, cemetery fees and any supporting documentation.

- b. To receive a progress report on the purchase of land for the extension of the Cemetery.
- c. To approve an extension of the contract with Impact Landscaping until the tender exercise is complete.

9. Allotments

- a. To receive a progress report on the attempt to purchase the allotment land.
- b. To receive a report on the occupancy of the allotments.
- c. To consider maintenance for the unoccupied plots.

10. Village Maintenance

- a. To consider the quotes for the replacement noticeboard on Blakenham Fields.
- b. To consider reseeding and improving the grass verges on Stowmarket Road at the Needham Market end of the village.
- c. To consider the purchase of two extra grit bins for Chequers Rise.

11. Training and Development for Councillors and Clerk

- a. To note the following training already booked (if any).

None.

- b. To consider any other training requests.

SALC Cemetery training course – the Clerk and one Councillor. 17th May 2017 Cost - £85 per person (2016 cost).

Clerks Information and Networking Event. 23rd March 2017. Cost - £18.00.

12. Battle's Over - 1000 WWI Beacons of Light

To consider participation in the plan to light beacons to commemorate the end of WW1 in November 2018.

13. Finance

- a. To note the following cheques signed out of Meeting.

None.

- b. To consider approving and making the following payments:

Impact Landscaping	Churchyard and cemetery maintenance for January 2017	£273.00	LGA 1972 s214(6) LGA 1972, s.215
Great Blakenham Parish Room	Room hire (February 2017)	£20.00	LGA 1972 s111
Suffolk County Council	Street Lighting Energy and Maintenance	£1091.03	Parish Councils Act 1957, s.3 Highways Act 1980, s.301
Janet Gobey – Clerk's expenses	Stamps. Laptop case. Mileage up to end January 2017(already approved)	£72.23	LGA 1972 s111
Janet Gobey	Clerk's salary for February 2017(including backdated Working from Home allowance, extra hours for November and December, SnOasis Parish Alliance hours).	£655.98	LGA 1972 s111
M Sillett	Street cleaning	£210.00	LGA 1972 s111

G Sillett	Street cleaning	£210.00	LGA 1972 s111
Office of the Information Commissioner	Annual registration with the OIC	£35.00	LGA 1972 s111

c. To note the Council's current Financial Report.

14. Reports

To receive reports from Councillors assigned to the following:

- a. SALC.
- b. Village Hall Management Committee
- c. Viridor Liaison Committee
- d. Churchyard and Cemetery
- e. Allotments
- f. Parish Liaison
- g. Suez Liaison Group
- h. SnOasis Parish Alliance

15. Correspondence

To note the following items of correspondence and form a response where appropriate:

Various	JT Few	Emails regarding mud on Stowmarket Road.
28 th February 2017	Viridor	Email regarding mud on the road.

16. Date of next Meeting and any Agenda items for inclusion.

Janet M. Gobey

Janet Gobey
Clerk to Great Blakenham Parish Council.
3rd March 2017